

ISA Transfer Form

- **Please complete this form in ink using BLOCK CAPITALS.**
- Return the form to your adviser or **Fundsmith LLP, PO Box 10846, Chelmsford, CM99 2BW.**
- The Key Investor Information Document and Supplementary Information Document contain important information about the Fundsmith Equity Fund and all investors should read them prior to completing this form.
- If you are unsure about the suitability of this fund, please consult your financial adviser.

Name of holder	
Title	Surname
Forename(s)	D.O.B. <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Existing Fundsmith account number (if available)	

Permanent residential address in full	
<input type="text"/>	
<input type="text"/>	
Postcode	Email
Telephone	Mobile

National insurance number	
Please enter your national insurance number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
If you do not have one, please tick this box	<input type="checkbox"/>

Income choice – please tick one of the boxes below	
Accumulation	<input type="checkbox"/> Income is retained within the fund and added to your investment
Income	<input type="checkbox"/> Income will be paid to you semi-annually

Share class – please tick one of the boxes below	
T Class	<input type="checkbox"/> 1% AMC. Please select if you do not have an Agent or where your Agent is not paid trail commission
R Class	<input type="checkbox"/> 1.5% AMC Only select if you have an Agent who is to be paid trail commission

Bank details for income distributions (where applicable) and redemptions	
Bank or building society	
Branch	Account holder
Sort code <input type="text"/> <input type="text"/> <input type="text"/>	Account number <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<p>The above are to be treated as the standing instructions for payment of the redemption settlement proceeds by bank transfer for value within four business days after the valuation point following the dealing instruction(s).</p> <p><input type="checkbox"/> If you would like us to pay your income distribution payments to the same bank account then please tick this box.</p> <p><input type="checkbox"/> If you wish to use different account details for your income payments please tick this box and supply a covering letter with these details.</p>	

ISA Transfer Form

Further subscription (if applicable)

If you would like to invest your ISAs with us going forward please fill out this section. If not, leave blank.

I apply to subscribe to a Stocks and Shares ISA for the 20 /20 tax year for the amounts listed below/and each subsequent tax year in which I choose to make a subscription.

Lump sum (Minimum £250)	£	
Regular monthly savings (Minimum £100 per month)	£	(Direct Debit overleaf required)

Please be aware that ISA allowances vary from tax year to tax year and can be found at www.direct.gov.uk

Payment method

If you, not your adviser, are arranging payment, please indicate payment method

- Cheque enclosed payable to Fundsmith LLP
- Direct Debit, for regular monthly savings (please complete Direct Debit mandate)

Declaration

By signing this form, I state:

- This Transfer Form constitutes my request to Fundsmith LLP to accept the transfer of my ISA(s) and to act as ISA Manager.
- All subscriptions made, and to be made, belong to me.
- I am over 18 years of age.
- I am resident in the United Kingdom for tax purposes or, if not so resident, either perform duties which, by virtue of Section 28 of Income Tax (Earnings and Pensions) Act 2003 (crown employees serving overseas), are being treated as being performed in the United Kingdom, or I am married to, or in a civil partnership with, a person who performs such duties. I will inform Fundsmith LLP if I cease to be a resident or to perform such duties or be married to, or in a civil partnership with, a person who performs such duties.
- I have a copy of the Key Investor Information Document and Supplementary Information Document and have kept them for my records.
- I agree to be bound by the ISA Terms and Conditions and accept that these may be varied in accordance with their terms.
- This application form has been completed to the best of my knowledge and belief.
- I am the beneficial owner of this investment.
- In accordance with the money laundering regulations, Fundsmith LLP may require additional information from me and I acknowledge that electronic data sources may be used to check my identity.
- If I am making further subscriptions, I further state:
 - (i) I have not subscribed, and will not subscribe, more than the overall subscription limit in total to a Cash ISA and a Stocks and Shares ISA in the same tax year.
 - (ii) Payment has been effected as stated above.

I authorise Fundsmith LLP

- To hold my cash subscription (if making a new investment), ISA investments, interest, dividends and any other rights or proceeds in respect of those investments and any other cash.
- To invest the transfer proceeds in the Fundsmith Equity Fund as set out above.
- To make on my behalf any claims to relief from tax in respect of ISA investments.
- I/we hereby authorise Fundsmith LLP to accept redemption dealing instructions relating to the above bank account information supplied by myself either by post, fax, telephone or online via the My Account section of the Fundsmith website.
- To hold any personal information provided to it in confidence and in accordance with data protection law. Fundsmith LLP may use this data and/or share it with others identified in, and for only the purposes described in, the Supplementary Information Document under the heading 'Personal Data'. I consent to this processing of personal data including the transfer of my personal data outside of the European Economic Area.
- I declare that I have read the data protection section of the Supplementary Information Document. Please tick this box if you wish to receive marketing communications via emails and post from Fundsmith.

Signature

Date

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Please return the form to **Fundsmith LLP, PO Box 10846, Chelmsford, CM99 2BW**

ISA Transfer Form

Agent

As Agent on the deal, I/we certify that:

- the identity of the above named investor(s) has/have been verified by me/us.
- the documentary evidence to support the identification is held by me/us and can be produced on demand.

Name of adviser

Financial services register number

Your Fundsmith agency code

Please indicate whether advice has been given to UK investor Yes (default) No

Please note that, under new legislation, if you have given advice to a UK customer you are unable to receive commission on this investment. If you have not, we can continue with commission payments where applicable. If neither box is ticked, we assume advice has been given.

Stamp (including registered address)

Signature

Date

ISA Transfer Form

Transfer authority(ies)

Please complete the following ISA Transfer Authority. Please note that if you are transferring ISA Plans for more than one Plan Manager you need to complete a separate authority for each different Plan Manager.

Authority to transfer my ISA Plan(s)

Your name	Existing ISA manager's name
Your address	ISA manager address
Postcode	Postcode
Plan account number(s)	Tax year(s) of subscription

Please tick one of the boxes below

Full transfer Approximate value of full transfer £ Partial transfer* Amount to be transferred £

I hereby instruct the above ISA Manager to sell my ISA plan investments relating to the above ISA plan(s) immediately, to transfer the cash proceeds together with any uninvested cash, dividends or tax credits to Fundsmith LLP and supply them with any information they may require in relation to my ISAs. It is understood that my existing ISA Manager will be responsible for collecting any dividends received after transfer and making any tax reclaims in respect thereof and forwarding these to Fundsmith LLP.

Signature	Date
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Authority to transfer my ISA Plan(s)

Your name	Existing ISA manager's name
Your address	ISA manager address
Postcode	Postcode
Plan account number(s)	Tax year(s) of subscription

Please tick one of the boxes below

Full transfer Approximate value of full transfer £ Partial transfer* Amount to be transferred £

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Signature	Date
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Authority to transfer my ISA Plan(s)

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Your address	ISA manager address
Postcode	Postcode
Plan account number(s)	Tax year(s) of subscription

Please tick one of the boxes below

Full transfer Approximate value of full transfer £ Partial transfer* Amount to be transferred £

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Signature	Date
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*Please note partial transfers are only available for historical years

Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

Fundsmith LLP
PO Box 10846
Chelmsford
CM99 2BW

Service user number

6	9	8	4	4	2
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Name(s) of account holder(s)

Reference

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Bank/Building Society account number

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Instruction to your Bank or Building Society

Please pay Fundsmith LLP Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Fundsmith LLP and, if so, details will be passed electronically to my Bank/Building Society.

Branch sort code

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Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

Signature(s)
Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

DDI2

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Fundsmith LLP will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Fundsmith LLP to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Fundsmith LLP or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your Bank or Building Society.
 - If you receive a refund you are not entitled to, you must pay it back when Fundsmith LLP asks you to.
- You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.