

Power of Attorney Form

Power of Attorney Form

Please use this form, or the online version, to register a power of attorney in respect of an existing Fundsmith account holder.

- Please complete this form in ink using **BLOCK CAPITALS**.
- Email this form directly to our enquires inbox (provided below) or return the form to Fundsmith LLP, PO Box 10846, Chelmsford, CM99 2BW.
- Please note that the original or certified copy of the original Power of Attorney documents should be sent via post to the address provided above.

If you have any questions regarding this form or would like to discuss any other matter, our team is available to assist you. You can reach us using any of the following:

- **Webchat:** Visit our website to connect with a member of our team.
- **Phone:** 0330 123 1815 (or +44 1268 448659 if calling from overseas) or;
- **Email:** enquiries@fundsmith.co.uk.

1. What type of Power of Attorney are you registering?

Please tick one of the following:

- Ordinary/General Power of Attorney (joint and several)
- Ordinary/General Power of Attorney (joint)
- Enduring Power of Attorney
- Lasting Power of Attorney
- Continuing Power of Attorney (Scotland)

Important: You must enclose an original or a certified copy of the power of attorney unless you have a Lasting Power of Attorney and are able to provide an access code (see below).

We will return original documents promptly once we have taken a copy for our records.

If providing a certified copy, all pages must include a statement confirming that the page is a true and complete copy of the corresponding page of the original, this statement must be signed by the certifier and dated on every page. Certified copies must also include a statement from the certifier at the end of the document that it is a true and complete copy of the original. The certifier should sign, date and print their name, and state their company name and job title. Certifiers must also provide their contact details (phone number, email and address). The certification must be dated within the last 3 months.

The power of attorney may be certified by the following individuals providing that the individual is not living at the same address as, in a relationship with or part of the same family as the donor or the attorney:

- a person authorised to carry out notarial activities;
- a solicitor;
- a chartered legal executive; or
- a stockbroker.

The power of attorney may also be certified by the donor (if they have the capacity to do so).

Please note that this list differs to our standard list of acceptable certifiers. This is because there is a narrow list of individuals who can validly certify a power of attorney document.

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Lasting Power of Attorney only

If you have a Lasting Power of Attorney (LPA) granted after 17 July 2020 your documents can be viewed online. Please provide the access code below, ensuring it was obtained recently as they are only valid for 30 days. If providing an access code there is no need to provide the original or a certified copy of the LPA.

V													
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The code will begin with a V and be 13 characters. Alternatively, if a code is not available, we will need to see an original or certified copy.

Please note that where the restrictions, preferences or instructions are not visible on the online document we may ask you to send the original or a certified copy so we can validate these instructions.

2. Client details

Please provide the details of the client (donor) to whom the power of attorney applies.

Please confirm whether the client still has capacity

Important: You must update us without delay should the donor's capacity status change. Where the donor (client) lacks capacity, we may request supporting evidence.

3. Attorney details

In the section on the following page, please provide the details of the attorney(s) who will be acting on the account.

Joint and Several Powers of Attorney

Under a Joint and Several Power of Attorney any of the attorneys may act independently, unless restrictions have been applied.

Depending on the circumstances of the attorneys it may be that only some of the attorneys are likely to instruct Fundsmith and therefore you only wish to list some of the attorneys below. If an attorney who is not listed below wishes to act in future, a new Power of Attorney Form will need to be completed and submitted to Fundsmith.

Joint Powers of Attorney

All attorneys listed on the power of attorney must complete the section on the following page.

All Powers of Attorney

Please note we are required to verify the identity of all attorneys acting on an account. We will attempt to use electronic sources for verification purposes, but we may need to request information from an attorney. In these instances, we will directly contact the attorney(s). We will not perform verification on any named attorneys who are not explicitly indicated on this form.

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Attorney	
Attorney 1	
Title	Surname
Forename(s)	
National Insurance Number	D.O.B. DD/MM/YYYY
Address	
Postcode	Email
Telephone	Mobile
Attorney 2	
Title	Surname
Forename(s)	
National Insurance Number	D.O.B. DD/MM/YYYY
Address	
Postcode	Email
Telephone	Mobile
Attorney 3	
Title	Surname
Forename(s)	
National Insurance Number	D.O.B. DD/MM/YYYY
Address	
Postcode	Email
Telephone	Mobile
Attorney 4	
Title	Surname
Forename(s)	
National Insurance Number	D.O.B. DD/MM/YYYY
Address	
Postcode	Email
Telephone	Mobile

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4. Address details

Please confirm which of the following options is preferred:

- Use the client’s address for correspondence – this means all correspondence will still be directed to them
- Change the correspondence address to the address of an attorney – this means the majority of correspondence will be directed to the attorney; however some correspondence must still be directed to the client.

- Keep the address of the client for correspondence
- Change the correspondence address to the address of an attorney - provide the address details below

Address

Postcode

If the client has moved address and you have not yet notified us of this change, please include their new details below. If their new address is that of a care home, we will need a letter from the care home on their headed paper confirming the client is a resident there.

Previous address

Postcode

Current address

Postcode

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Declaration

I/we declare that:

- The information given in this Power of Attorney Form is correct to the best of my/our knowledge and belief.
- I/we are presently and fully empowered to act on behalf of the client as attorney(s) to make investment decisions.
- I/we accept that, in accordance with its regulatory and other obligations, Fundsmith LLP may require additional information from me/us and I/we acknowledge that electronic data sources may be used to check my/our identity.
- I/we accept that Fundsmith LLP will only allow an attorney to act on the account once they have verified my/our identity in line with their legal and regulatory obligations.
- I/we acknowledge that where the power of attorney is held jointly and severally the onus to notify any other attorneys that I/we are acting/have acted on behalf of the client is entirely mine/ours.
- I/we consent to Fundsmith LLP providing the Prospectuses, Key Investor Information Documents, Sustainability Disclosure Documents and the Sustainability Information Document via Fundsmith LLP's website at www.fundsmith.co.uk.

Data protection

- I/we acknowledge that Fundsmith LLP will process any personal data that is provided or is otherwise obtained in connection with this Power of Attorney Form in accordance with Fundsmith LLP's Privacy Policy, a copy of which can be found on our website: www.fundsmith.co.uk/privacy-notice/

Please tick this box if you wish to receive marketing communications via email and post from Fundsmith.

Signature	Date

Check list

- Completed all sections of this Power of Attorney Form
- Enclosed an original or certified copy of the power of attorney OR provided an LPA access code