

Fundsmith Bereavement Form

Bereavement Form

Please complete this form in black ink using BLOCK CAPITALS.

If you have any questions regarding this form or would like to discuss any other matter, our team is available to assist you. You can reach us using any of the following:

- **Webchat:** Visit our website www.fundsmith.co.uk to connect with a member of our team
- **Phone:** 0330 123 1815 (or +44 1268 448659 if calling from overseas) or;
- **Email:** enquiries@fundsmith.co.uk.

Please return the completed form to:

- **Email:** enquiries@fundsmith.co.uk
- **Or by post to:** Fundsmith LLP, PO Box 10846, Chelmsford, Essex. CM99 2BW.

If you are using a courier or sending the form from overseas, please send to:

- **Fundsmith LLP**, Adams House, 2 Springfield Lyons Approach, Chelmsford, Essex. CM2 5LG.

Details of the late customer

In this section, please provide the details of the late customer (also referred to in our communications as the deceased), along with their Fundsmith account number(s) if available, these can be found on most correspondence we have previously sent them such as statements.

| | | | | | | | | | | | | | | | | | | | | | |
|--|---------|---|----------|---|---|---|---|---|---|---|---------------|---|---|---|---|---|---|---|---|---|---|
| Title | Surname | | | | | | | | | | | | | | | | | | | | |
| Forename(s) | | | | | | | | | | | | | | | | | | | | | |
| Residential address (at time of death) | | | | | | | | | | | | | | | | | | | | | |
| | | | Postcode | | | | | | | | | | | | | | | | | | |
| Previous address (if applicable) | | | | | | | | | | | | | | | | | | | | | |
| | | | Postcode | | | | | | | | | | | | | | | | | | |
| Date of birth | D | D | / | M | M | / | Y | Y | Y | Y | Date of death | D | D | / | M | M | / | Y | Y | Y | Y |
| Account number(s) | | | | | | | | | | | | | | | | | | | | | |

The information you provide above must match the records we hold. If the late customer had moved prior to their death, for example to a care home, please make sure you include their 'previous address' above.

Privacy notice

Data protection laws require us to notify you of how we manage your personal data. Our privacy notice will inform you of your privacy rights and how we will use, share, and protect your personal data. This notice can be found on our website <https://www.fundsmith.co.uk/privacy-notice/> or we can arrange for a copy to be sent to you upon request. Please note, once the personal representatives are added to the account each of them will receive a letter telling them where they can find the privacy notice.

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Client money (Optional)

If we hold any Client Money* for the deceased customer we will include details with the valuation we provide once we are in receipt of the original Death Certificate. Any Client Money will need to be paid to the personal representatives.

Please provide us with the bank account details to be used when paying any Client Money balances.

| | | | | | | | | | | | | |
|-----------------------------------|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------------|----------------------|----------------------|----------------------|----------------------|
| Name of bank | | | | | | | | | | | | |
| Branch | | | | Account holder(s) | | | | | | | | |
| Sort code | | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | Account number | | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| BIC/SWIFT (International only) | | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | IBAN (International only) | | <input type="text"/> | | |

* Client Money refers to any uninvested monies we may hold on behalf of the deceased customer. These funds are protected in a non-interest-bearing segregated Client Money bank account. These proceeds will only be paid to the bank details above once all formalities have been completed, e.g. we are in receipt of the Grant of Representation and have identified all personal representatives or have received a witnessed Small Estate Form.

Financial advisers and/or Solicitors (Optional)

If a Financial Adviser (also known as an Agent) or Solicitor is already registered to the account and has been helping with the estate and you would like this relationship to continue, please tick the box below. Alternatively, if you wish to add a new Financial Adviser or Solicitor to the account please complete the additional section with their details.

Existing Agent/Solicitor relationship to continue ☐

| | |
|-----------------------------|----------|
| Agent/Solicitor name | |
| Agent/Solicitor address | |
| <input type="text"/> | Postcode |
| Telephone number | Email |
| FCA or SCA reference number | |

I/we confirm authority for the above agent/solicitor to be registered to the account which will entitle them to request and receive information in relation to the account

Bereavement Form

Grant of Representation Declaration

If you are applying/have applied for Probate, Letters of Administration or Letters of Confirmation (generally a Grant of Representation)

All personal representatives must sign below. Please send this completed form to us along with the original Grant of Representation. We will take a copy of the Grant of Representation for our records and return this to you promptly by special delivery.

- I/we declare that the information provided in this form and below is accurate and
- That we consent to being verified using electronic data sources and
- That we will provide additional documentation should we be required to do so.

Personal representative

| | | | |
|-------------|---------|---------------|--|
| Title | Surname | | |
| Forename(s) | | Date of Birth | <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| Address | | | |
| | | | Postcode |
| Email | | Telephone | |
| Signature | | | Date |

Second personal representative

| | | | |
|-------------|---------|---------------|--|
| Title | Surname | | |
| Forename(s) | | Date of Birth | <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| Address | | | |
| | | | Postcode |
| Email | | Telephone | |
| Signature | | | Date |

Third personal representative

| | | | |
|-------------|---------|---------------|--|
| Title | Surname | | |
| Forename(s) | | Date of Birth | <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| Address | | | |
| | | | Postcode |
| Email | | Telephone | |
| Signature | | | Date |

Bereavement Form

Grant of Representation Declaration continued ...

Fourth personal representative

| | | | |
|-------------|---------|---------------|---|
| Title | Surname | | |
| Forename(s) | | Date of Birth | <div><div>D</div><div>D</div><div>/</div><div>M</div><div>M</div><div>/</div><div>Y</div><div>Y</div><div>Y</div><div>Y</div></div> |
| Address | | | |
| | | Postcode | |
| Email | | Telephone | |
| Signature | | Date | |

Bereavement Form

Small Estate Declaration

If you are NOT applying for Probate, Letters of Administration or Letters of Confirmation and the value of the Fundsmith investment is below £20,000 (Small Estate)

All executors/next of kin must complete the information below and send a completed Small Estate Form alongside this form.

- I/we declare that the information provided in this form and below is accurate and
- That we consent to being verified using electronic data sources and
- That we will provide additional documentation should we be required to.

Personal representative/Next of kin

| | | | |
|-------------|-----------|---------------|---|
| Title | Surname | | |
| Forename(s) | | Date of Birth | <input type="text" value="D"/> <input type="text" value="D"/> / <input type="text" value="M"/> <input type="text" value="M"/> / <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> |
| Address | | | |
| | | Postcode | |
| Email | Telephone | | |
| Signature | | Date | |

Second personal representative/Next of kin

| | | | |
|-------------|-----------|---------------|---|
| Title | Surname | | |
| Forename(s) | | Date of Birth | <input type="text" value="D"/> <input type="text" value="D"/> / <input type="text" value="M"/> <input type="text" value="M"/> / <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> |
| Address | | | |
| | | Postcode | |
| Email | Telephone | | |
| Signature | | Date | |

Third personal representative/Next of kin

| | | | |
|-------------|-----------|---------------|---|
| Title | Surname | | |
| Forename(s) | | Date of Birth | <input type="text" value="D"/> <input type="text" value="D"/> / <input type="text" value="M"/> <input type="text" value="M"/> / <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> |
| Address | | | |
| | | Postcode | |
| Email | Telephone | | |
| Signature | | Date | |

Bereavement Form

Small Estate Declaration continued...

Fourth personal representative/Next of kin

Title

Surname

Forename(s)

Date of Birth

D

D

/

M

M

/

Y

Y

Y

Y

Address

Postcode

Email

Telephone

Signature

Date

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